

## INFORMATION RELATED TO THE ENROLLMENT AT MASTER IN EUROPEAN INTEGRATION FOR THE ACADEMIC YEAR 2019/20

We hereby inform students who submitted the application for the enrollment to Master in European Integration for the academic year 2019/2020 in the 2<sup>nd</sup> enrollment term, that the enrollment shall be conducted **on October 24 and 25, 2019**, according to the following schedule:

- **on October 24, from 10.00 to 17.00 h,**
- **on October 25, from 10.00 to 14.30 h.**

For the enrollment procedure the following documents shall be submitted:

- 1) Index (student's booklet) with first page filled in block letters and with photograph size 35x45 mm (not from the photo automat); do not stick foil attached to the index;
- 2) One enrollment form (ŠV-20 form); in the upper right corner attach the photo size 35x45 mm (not from the photo automat)
- 3) Self-financed students: proof of payment of the first installment of the tuition fee to the Faculty of Law bank account number 840-1439666-55:
  - Citizens of the Republic of Serbia and the Republic of Srpska – 37.500,00 RSD;
  - Foreign citizens – 525 € in RSD counter value;
- 4) Proof of payment of the amount of **100, 00 RSD** for the Center for Carrier Development of Belgrade University, to the Faculty of Law bank account number **840-1439666-55** (to be paid by all students);
- 5) Two copies of studying contract (available at the Office for Master and Doctoral Studies).

Index and enrollment form for master studies can be taken in the Faculty bookstore.

Deadlines for remaining fee installments are: 2<sup>nd</sup> – by December 20, 2019; 3<sup>rd</sup> – by February 20, 2020 and 4<sup>th</sup> – by April 20, 2020.

### Notes:

- Foreign students will complete the enrollment procedure after receiving the Decision of the University of Belgrade on Recognition of Higher Education Documents.
- Candidates who were enrolled to Master in European Integration in previous years and who submitted request for recognition of passed exams should enroll in above mentioned terms and pay the fee in amount equivalent to number of remaining ECTS points. One ECTS point is valid 1.000,00 RSD. Fee can be paid also in four installments, with the first one paid during enrollment procedure.

Upon the enrollment, all students, using the new index number (for master academic studies) **must** create e-account for electronic registration of students and to fill in the ŠV-form. Adversely, registration and taking of exams will not be possible.

Information regarding making of the e-account are available at the Faculty website [www.ius.bg.ac.rs/info/](http://www.ius.bg.ac.rs/info/) (Studentski info/Master studije prava/Opšte informacije/E-student uputstvo).

**When making payment to the account number of Faculty of Law University of Belgrade, it is necessary to write number 540 in the column called “POZIV NA BROJ”.**

Belgrade, October 23, 2019

OFFICE FOR MASTER AND DOCTORAL STUDIES